

2015-2016 Timetable for Academic Personnel Review
Version 1.1 July 2015

*Schools are encouraged to send files forward as soon as possible but **NO LATER THAN** the deadlines below.*

For All Schools	Deadlines for Receipt in the Provost's Office
1. Requests for sabbaticals and leaves with/without pay	Fri., Oct. 23, 2015
2. Third-year review for Tenure Track Appointments (Written notice of negative review normally due to candidates no later than 06/30/16)	Thu., Mar. 24, 2016
3. Tenure review for Academic Year Tenure Track Appointments (Written notice of negative review normally due to candidates no later than 06/30/16)	Fri., Feb. 26, 2016
4. Professor of Practice second year review (Written notice of negative review normally due to candidates no later than 06/30/16)	Fri., Apr. 8, 2016
5. Review for Tenure Track Full Professor Promotions	Fri., Apr. 8, 2016
6. Third-year review for Mid-year Tenure Track Appointments (Written notice of negative review normally due to mid-year appointees no later than December 31, 2016)	Fri., Aug. 5, 2016
7. Tenure review for Mid-year Tenure Track Appointments (Written notice of negative review normally due to mid-year appointees no later than December 31, 2016)	Fri., Sep. 16, 2016
8. Emeritus/a Requests Should be submitted approximately 1 month prior to the next scheduled meeting of the Board of Administrators in order to be considered/approved at the upcoming meeting.	Aug. 19, 2015 Nov. 11, 2015 Feb. 17, 2016 May 18, 2016
<p>NOTES: Please note that academic review of candidates in the tenure track who have been appointed with “off-cycle” start dates will be handled on a case-by-case basis.</p> <p>Academic review appointments for clinical track and research track faculty will be conducted on an ongoing basis.</p>	