ENDOWED CHAIR/PROFESSORSHIP APPOINTMENT FORM

PART I -- TO BE COMPLETED BY OFFICE OF DEVELOPMENT

Fund Name:
Name of Endowed Chair or Professorship:
School or College:
Donors:
Purpose:
Total amount of gift: $                     Date fully funded:
Total amount of BOR match: $                  Date of BOR match:
Current Accounting Summary:
Corpus Account: #                           Expendable Account: #
Market Value of Corpus on __/__/__              $
Projected Income for FY__:                    $
Accumulated Income on __/__/__               $

PART II -- TO BE COMPLETED BY DEAN OR DEPARTMENT CHAIR

Proposed recipient:
(Please attach current CV.)
Appointment starts: __/__/____                  Appointment ends: __/__/____
Review for consideration
of re-appointment begins: __/__/____

For Board of Regents (BOR) chair, please attach verification of national search: position advertisements, sites posted, search committee chair, external evaluator

Approved by Dept. Chair: ___________________________ (date) __/__/____
Approved by Dean: ________________________________ (date) __/__/____
Approved by Provost: ______________________________ (date) __/__/____

Please return the approved form to Amelie Lanaux in the Office of Advancement.